

TO: Board of Health

FROM: Chris Schroeder, MCRP, Supervisor
Air Quality Program, Environmental Public Health

Scott E. Holmes, MS, REHS, Manager
Environmental Public Health Division

DATE: July 28, 2015

SUBJECT: Proposed Adoption of Policy Number 205.18: Indoor Air Health Nuisances – Investigation and Enforcement

This new policy has been written to address the various steps necessary to thoroughly and consistently investigate indoor air quality nuisance complaints, and to consistently apply the authority granted to the Health Director in the Property Maintenance Code of the City of Lincoln. The Lincoln-Lancaster County Health Department (LLCHD) Air Quality Program receives frequent complaints regarding such matters, and the associated air pollution can present a threat to the public's health.

These policies are necessary to:

- Establish the proper steps to be followed during complaint intake and investigation;
- Clarify the necessary information to be gathered and documented; and
- Better define the circumstances under which the LLCHD Air Quality Program should find that a dwelling is unfit for human occupancy or habitation.

This policy will lead to more consistent application of regulations by providing staff with clear processes to follow during complaint response and investigation. The proposed policy, which is specific in regard to the nature of the complaint, provides specific and comprehensive guidance for complaint resolution.

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| Staff recommends Board of Health approval of the proposed new policy. |
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